

2018 Historic Ellicott City Revitalization Grant Program

A joint grant program of Preservation Maryland (PM) and Historic Ellicott City (HEC)

Background: The Historic Ellicott City Revitalization Grant Program (RGP) will provide direct assistance for the rehabilitation and preservation and promotion of cultural resources within the Ellicott City National Historic District boundaries (see attached map) and the surrounding area in Howard County. Non-profit organizations, religious institutions, local businesses, and county agencies are eligible to apply.

Projects Eligible for Funding: Eligible projects fall into two broad categories: (1) repair and rehabilitation and (2) enhancing public interpretation.

Examples of projects eligible for grant support:

- Stabilization and/or rehabilitation of historic properties and materials
 - Ex: Repairing historic windows; roof repair; repainting; repointing, etc.
- Projects benefiting archaeological resources
 - Ex: Archaeological field studies; curatorial services
- Enhancing public interpretation
 - Ex: Improving wayside signage; updating exhibition materials; publication of walking tour guides
- County agencies that apply must apply the funds to work on a physical structure they maintain.

Priorities for Funding: The following projects and applicants will be prioritized for funding:

- Projects located within the boundaries of the Ellicott City National Historic District
- Small nonprofits
- Bricks and mortar projects

Grant Criteria: The following criteria will be used by the selection committee to evaluate and select projects for funding, on a competitive basis, that meet the priorities of the RGP.

- Relative historical and cultural significance of the resource(s)
- Urgency of the need for financial assistance
- Provision for long-term resource preservation
- Administrative capability of the applicant; matching funds in-hand
- Extent to which the project stimulates or promotes other preservation activities
- Educational value of the project
- Innovative value of the project
- Extent to which the project leverages other sources of financial assistance
- Readiness of the applicant to initiate and complete the project

Terms & Conditions of Funding:

Grant Amounts: \$2,500 to \$10,000

1. Funds will be disbursed on a reimbursable basis.
 - a. Before-and-after photo documentation is required for capital grants.
2. When relevant, all work must comply with the Secretary of the Interior's Standards for the Treatment of Historic Properties.
 - a. A proposed treatment plan for these projects should be reviewed by Preservation Maryland staff in advance of project completion to ensure compliance with the Standards.
 - b. Before-and-after photo documentation and in-person site visits should confirm that the plan was carried out in compliance.
3. A cash or in-kind match of at least 10% is required.
 - a. Projects with match exceeding 10% will be considered more favorably
4. Any materials or publicity produced in relation to the project must include the following citation: "Funding for this project was provided in part by Preservation Maryland and Historic Ellicott City, Inc." Copies of the materials should be submitted to Preservation Maryland.
5. Projects receiving funding for the repair or rehabilitation of historic resources will prominently post a sign (to be provided by Preservation Maryland) noting the source of funds for 120 days following completion.
6. Projects must be completed within one year of grant approval.
7. All awardees must complete an IRS W-9 form.

How to Apply: Interested parties should review the application guidelines and contact Preservation Maryland to discuss a potential project before submitting an application. To apply, complete the online application form available at www.presmd.org/ecgrant. Please read all instructions at the top of the form. Applications must be submitted by Thursday, January 31, 2019

Required supplementary materials include:

- Proof of organizational financial capacity (i.e. latest financial statement, bank statement, etc.)
- IRS determination letter of tax-exempt status or letter on county letterhead affirming authority to apply for funds
- Project budget including all project expenses and in-hand, in-kind or pledged funding
- Relevant guiding documents: plans, estimates, and proposals from contractors or consultants
- Minimum of two representative photographs of the project
- A letter of support from the property owner if the nominator and property owner are different.

Ellicott City National Historic District Boundaries (area within blue line)

